

NEBOSH HSA

Registration Form — Student Step-by-Step Guide

Ibrahim Technical Training Institute (ITTI) | Pakistan

 **Form Link:** www.itti.com.pk/registration/

Before You Start — Checklist

Gather the following documents and information before opening the form:

-  Original CNIC (front & back) or Passport — scanned or clear photo
-  1 passport-size photograph (recent, white background)
-  Your last educational degree/certificate (scanned copy)
-  Payment slip / transaction screenshot from your bank
-  Your Transaction / Reference ID (printed on the payment slip)
-  Your personal email address and WhatsApp number
-  Your home or office mailing complete address with postal code

 *Take clear photos of all documents in good lighting before you start. Poor quality scans may delay your registration.*

 *If you are a Resit student, also keep your **NEBOSH Learner Number**, previous **Learning Partner name**, and **result details** ready.*

 *Resit Student means that you have already sat any **NEBOSH exam***

Section 1 — Personal Details

Fill in your personal information exactly as it appears on your CNIC or Passport.

Personal Details — Field-by-Field Instructions	
Title *	Select from the dropdown: Mr, Mrs, Miss, Ms, or Other.
First Name *	Enter your first name exactly as it appears on your CNIC or Passport. Example: if your full name is Ali Hassan, your First Name is Ali.
Surname *	Enter your last name / family name exactly as on your CNIC or Passport. Example: if your full name is Ali Hassan, your Surname is Hassan.
Gender *	Select Male or Female from the dropdown.

Date of Birth *	Select your day, month, and year of birth. Example: 15 / March / 1992. ⚠ Enter your correct DOB. If you enter the wrong date, your NEBOSH certificate cannot be verified.
Nationality *	Select Pakistan from the dropdown (it is listed in alphabetical order — scroll down).
ID / Passport Number *	Enter your 13-digit CNIC number (e.g., 37405-1234567-1) or Passport number. Maximum 25 characters.
Job Title *	Enter your current job title. Example: Safety Officer, HSE Manager. If you are a student or not currently working, leave this field empty. (Optional)
Company Name *	Enter the name of your employer or organisation. If not working, leave this field empty. (Optional)

Section 2 — Mailing Address & Contact Details

This section collects your postal address and contact information. NEBOSH may send official correspondence to this address.

Mailing Address & Contact — Field-by-Field Instructions	
Building / House No. *	Enter your house or flat number and floor. Example: House 45, Ground Floor OR Flat 3B, 2nd Floor.
Street & Block Details *	Enter your street name or block number. Example: Street 7, Block D, Satellite Town OR Main GT Road.
City *	Enter your city name. Example: Rawalpindi, Lahore, Karachi.
State / Province / District *	Enter your province. Example: Punjab, Sindh, KPK, Balochistan.
ZIP / Postal Code *	Enter your 5-digit postal code. Example: 46000 for Rawalpindi. If unknown, check the Pakistan Post website.
Country *	Select Pakistan from the dropdown.
Provided Address *	Select Home if using your home address, or Work if using your office address.
WhatsApp Number *	Enter your WhatsApp number with country code. Example: +92 312 1234567. Use the same number from which you initially contacted ITTI.
Telephone (Phone) *	Enter your mobile or landline number. Example: +92 51 1234567
Email Address *	Enter a valid email address you check regularly. All official communication will be sent to this address.
How did you find us? *	Select one option: Social Media, A Friend, NEBOSH Website, News, or Advertising Boards.

Resit Exam Students — Additional Fields

Only fill this section if you have previously taken a NEBOSH exam



If you are a fresh student (first time taking NEBOSH), skip this section entirely.

Resit Student Fields

Are you a Resit Student? *	Tick YES if you have previously sat NEBOSH HSA other NEBOSH exam.
Previous Learning Partner No. & Name *	Enter the name and number of the training centre where you previously studied. This information is on your NEBOSH result letter. Example: 0000 – Learning Partner Name (0000 represents your Learning Partner number)
Learner Number *	Your unique NEBOSH Learner Number. Found on your result slip, certificate, or NEBOSH candidate portal. Example: 00123456
Qualification Name *	Write: NEBOSH HSA
Unit Resit *	NEBOSH HSA
Reason for Resit *	Write your current result status. Example: Refer / VOID / TBA

Section 3 — Course Details

Select the correct course and session. Read each field carefully.

Course Details — Field-by-Field Instructions

Course Name *	Select: NEBOSH HSA
Preferred Session *	Select Morning or Evening based on your availability.
Reason for Taking this Course *	Select the option that best applies: - Interning in the HSE field - Continuing HSE learning - Complying with employer requirements
Course Date *	Select Month: 6 (June) and Year: 2026. ⚠ Do NOT enter the exam date (08 July 2026). Enter Month 6 and Year 2026 only.
Mode of Study *	Select: Virtual (the class is held online via Zoom). Note: Physical / classroom classes are not currently available.

Section 4 — Educational Background



Education & Language	
Final Level of Education *	Select the highest level you have completed: - Secondary School (Matric) - College (FA / FSc / ICS) - University: Bachelor Degree - University: Master Degree
English Language Proficiency *	Be honest. Select: - Beginner — basic understanding only - Intermediate — can read and write but not fluent - Advanced — comfortable in English - Fluent — very confident NEBOSH recommends IELTS 6.0 or equivalent.

Section 5 — Pre-Consulting Questions

These four short questions assess your English and safety knowledge. Write your answers in simple, honest English. There are no wrong answers — ITTI uses these to understand your current level.

Pre-Consulting — Questions & Sample Answers	
Q1: English Language Proficiency *	Describe a safety procedure at your workplace in English. Example answer: 'In my workplace, before operating any machine, we must check that all guards are in place and wear PPE including gloves and safety glasses. We explain this to new workers during induction.'
Q2: General Understanding of Health & Safety *	Explain why workplace safety is important. Example answer: 'Workplace safety prevents accidents and injuries. For example, wearing a helmet on a construction site protects workers from falling objects and reduces the chance of serious injury.'
Q3: Knowledge of NEBOSH HSA	What is NEBOSH HSA and why is it important? Example answer: 'NEBOSH HSA is an internationally recognised qualification in occupational health and safety. It is important because it gives professionals the knowledge to identify hazards, assess risks, and create safer workplaces.'
Q4: Practical Application *	What would you do if you noticed an unsafe condition at work? Example answer: 'I would first make the area safe or stop work if necessary. Then I would report the issue to my supervisor and document it. I would also suggest corrective actions to prevent it from happening again.'

💡 Write at least 2–3 sentences for each answer. Short or blank answers may delay your application.

Section 6 — Document Uploads

Upload clear, readable scans or photos of the following documents. Accepted formats: JPG, PNG, or PDF. Make sure each file is below 200 KB.

Required Documents		
	CNIC Front *	Upload a clear photo or scan of the front side of your CNIC. Make sure all text is readable.
	CNIC Back *	Upload the back side of your CNIC.
	Passport Size Photo *	Recent photo, white background, face clearly visible — same as a standard passport photo.
	Last Degree / Certificate *	Upload your highest qualification certificate. Example: FSc certificate, Bachelor degree, etc.
	URN (Resit Only) *	Only required for resit students. Upload your NEBOSH result card or URN document.

⚠️ File size must be under 200 KB per document. If a photo is too large, compress it using a free tool such as iLovePDF or Smallpdf.

Section 7 — Payment Details

This section confirms how and by whom the course fee was paid.

Payment Details — Field-by-Field Instructions		
	Select Account *	Choose: - Self Account — if you paid from your own bank account - Someone Else — if a family member or friend paid on your behalf
	Reason for Using This Account *	Only required if 'Someone Else' is selected. Write a brief reason. Example: 'My father paid as I do not have a personal bank account.'
	Account Holder ID (Front & Back) *	Only required if someone else paid. Upload their CNIC front and back.
	Transaction Slip *	Upload a screenshot or photo of your bank payment receipt / deposit slip.
	Transaction ID *	Enter the exact Transaction ID or Reference Number printed on your payment slip. Maximum 75 characters.
	Account Holder Name *	Enter the full name of the person who made the payment (yourself or the other person).

Amount *	Enter the amount you paid.
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The Transaction ID must match your payment slip exactly. Incorrect IDs will delay your enrolment confirmation.

Section 8 — Communication & Fee Details

Communication & Fee Confirmation	
 How did you contact us? *	Select the method you used to first contact ITTI - Email - WhatsApp - Phone
 Fee you were told *	Enter the fee amount ITTI quoted to you.
 Final agreed fee *	Enter the final confirmed amount you agreed to pay. This should match what you paid.

Section 9 — Misleading Affiliation Claims

This section protects you from fraud. Some fake agents misrepresent themselves as CWD partners.

Misleading Affiliation	
 Was anyone claiming to be ITTI partner? *	Select Yes or No. If any person or organisation told you they are ITTI partner, sister company, or associate — select Yes and provide details below.
 Details (if Yes) *	Provide the name of the person / organisation and what they told you.

If no one made such a claim, simply select No and leave the details box empty.

Section 10 — Declaration & Submission

This is the final step. Read carefully before submitting.

Declaration — Final Step	
 Name (As per ID) *	Type your full name exactly as it appears on your CNIC or Passport.

	Current Date *	Enter today's date — the date you are submitting this form.
	Digital Signature *	Draw your signature using your mouse or finger (on a touchscreen). Keep it simple — it just needs to resemble your usual signature.
	Tick Both Checkboxes *	Read and tick both boxes: 1. Permission to share your data and agreement to Terms & Conditions. 2. ITTI Student Integrity Policy acknowledgment. Both checkboxes must be ticked before you can submit the form.



Do not leave the form open for too long without submitting. If it times out, you may lose your entries.
Fill the form in one sitting.



Before clicking Submit, scroll through the entire form once more to make sure no required field (*) is left blank.

Common Mistakes to Avoid

- 1 Uploading a blurry or unreadable CNIC photo.
- 2 Writing the wrong Transaction ID — always copy it directly from your payment slip.
- 3 Forgetting to upload the payment slip / transaction slip.
- 4 Using someone else's email or WhatsApp number instead of your own.
- 5 Entering the wrong Date of Birth — double-check before submitting.
- 6 Leaving Pre-Consulting answers blank or too short — write at least 2–3 sentences.
- 7 Not ticking both declaration checkboxes at the bottom of the form.

Need Help? Contact Us

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Best Of Luck For Your NEBOSH HSA Journey